



# Southwestern Michigan College Board of Trustees Meeting Minutes

Wednesday, May 8, 2024

Room 2112, David C. Briegel

8 a.m. Regular Meeting

## General Business

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Members of the Southwestern Michigan College Board of Trustees met on May 8, 2024 for a regularly scheduled meeting.

The meeting was convened at 8:00 a.m. by Board Chairman Tom Jerdon.

Members Present: Tom Jerdon, Becky Moore, Beth Cripe, Dr. Elaine Foster, Todd Obren, Tracy Hertsel, Skip Dyes

Members Absent: none

The Pledge of Allegiance was recited.

Minutes of the April 10, 2024 regular convened meeting required no changes and were placed on file.

Becky Moore moved, seconded by Dr. Elaine Foster, to approve the agenda. Motion passed unanimously.

We recognized our Marketing team on their gold and silver award recognition for the recent student viewbook, outdoor billboard design and direct mail piece.

We recognized Ms. Andrea Swartz for her excellent organization and coordination of the Supreme Court visit to SMC in April.

Three individuals were recognized for their service at the College:

Mr. Brad Bundy was recognized for his years of service and Beth Cripe presented him with a 5-year pin. Ms. Colleen Welsch was recognized for her years of service and Skip Dyes presented her with a 15-year pin.

Mr. Tony Walker was recognized for his years of service and Becky Moore presented him with a 20-year pin.

## Public Input

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No Individual requested to speak.

## Other

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The Treasurer's Report for the month ending April 30, 2024 was received and placed on file.

Dr. Odenwald gave his President's Report. He stated that the 2023-2024 was a banner year that concluded with 384 graduates, enhanced retention, increased enrollment, strong employee engagement and many accomplishments by the students, student-athletes, and faculty and staff. He shared that summer enrollment looks strong however, it is too early to gauge the fall enrollment.

## Discussion Items

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The following board policies were reviewed for revisions:  
Board Policy IV.10 "Academic Probation and Suspension"  
Board Policy IV.12 "Requirements for Graduation"  
Board Policy III.2 "Purchasing Policy"

Trustees reviewed the list of gifts given to the Foundation, with twenty-two individual donations for a grand total in the amount of \$10,575.

## Action Items

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Tracy Hertsel moved, seconded by Becky Moore, to authorize the administration to proceed with accepting the lowest Contractor Bid for Residence Hall Expansion Project meeting specifications. Motion passed unanimously.

Tracy Hertsel moved, seconded by Dr. Elaine Foster, to approve the updated Board Policy IV.10 "Academic Probation and Suspension" listed as attachment 5B. Motion passed unanimously.

Tracy Hertsel moved, seconded Dr. Elaine Foster, to approve the updated Board Policy IV.12 "Requirements for Graduation" listed as attachment 5C. Motion passed unanimously.

Tracy Hertsel moved, seconded by Dr. Elaine Foster, to approve the updated Board Policy III.2 "Purchasing Policy" listed as attachment 5D with addition of "trustee" to the Conflict of Interest, Acceptance of Gratuities and Penalties paragraphs and the addition of "personal" before "property" (not "real estate") under the Disposal of College Assets paragraph. Motion passed unanimously.

Dr. Elaine Foster moved, seconded by Beth Cripe, to adopt the recommendation to hold the Public Budget Hearing at the next Regular meeting scheduled for June 12, 2024 at 8:00 a.m. and to proceed with the noted items on the Notice of Budget Hearing attachment at 5E. Motion passed unanimously.

Todd Obren moved, seconded by Becky Moore, that Financial Aid for Student Scholarships be designated as approved projects for the SMC Foundation for the 2024-2025 fiscal year as shown in attachment 5F which totals \$590,000 (\$500,000 from the General Scholarship and \$90,000 from the Edward Guse Scholarships). Motion passed unanimously.

## Review of Follow-up Requests

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No follow-up requests were made of the administration.

## Adjournment

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Becky Moore moved to adjourn at 9:00 a.m. Tracy Hertsel seconded. Motion passed unanimously.

Beth Cripe, Secretary

Thomas F. Jerdon, Chairman